



# REFUND POLICY

## MAT ABACUS BUSINESS SCHOOL

MAT ABACUS Business School refund policy is only applicable under the following conditions:

### 1. Tuition payment done by the student and sponsor concurrently.

Refund shall be done after receipt of a written application from the student attached with confirmatory evidence of both student and sponsor funds into our bank account for the same purpose.

### 2. Completion of Studies with no intention to take on other courses.

Refund shall be done for excess funds on the student's account after receipt of an application showing confirmatory completion of the course unit with reconciliation by the accounts department.

### NOTE:

- i. All refund requests are subject to verification, and the refunds team may contact you for further details or documentation. Once the refunds team has verified all relevant information and attained the necessary approvals, the refund will be effected.
- ii. The student will incur all charges that will be involved in the process of refunding the money.

However, no refund will be given under the following conditions.

- a) Deposit of funds for more than 2 months with no intention to undertake the course.
- b) After class commencement or class material issuance.
- c) Continuing student.
- d) Non-class attendance

**By enrolling in the course, students agree to adhere to the terms of this refund policy for tuition fees.**

