

CERTIFIED INTERNAL AUDITOR

# CIA Certification Training - Awareness Session

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Knowledge. Clarity. Works



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# ABOUT THE INSTITUTE OF INTERNAL AUDITORS (IIA)

- Established in 1941,
- The Institute of Internal Auditors (IIA) is an international professional association with global headquarters in Lake Mary, Florida, USA.
- The IIA is the internal audit profession's global voice, recognized authority, acknowledged leader, chief advocate, and principal educator.
- Members work in internal auditing, risk management, governance, internal control, information technology audit, education, and security.
- IIA has local “chapters” or groups of members across the world e.g IIA

# CERTIFIED INTERNAL AUDITOR (CIA) CERTIFICATION

- As the IIA's premier designation for more than 40 years, the CIA sets the standard for excellence within the profession.
- Earning the CIA is an important step toward demonstrating your core internal audit skills and knowledge.
- The CIA accelerates your success as a credible and proficient internal auditor.
- Over 160,000 CIAs in 170+ countries awarded the designation

# that adds immeasurable distinction with only three letters.

<https://global.theiia.org/certification/CIA-Certification/Pages/CIA-Certification.aspx>

# CIA EXAM FORMAT

- **Part 1 – Essentials of Internal Auditing** (Basic internal auditing concepts, set up of the internal audit function and qualities internal auditors/internal audit functions should possess – IIA Attribute standards)  
125 questions | 2.5 hours (150 minutes)
- **Part 2 – Practice of Internal Auditing** (managing the internal audit function and how it should do its work – IIA Performance standards)  
100 questions | 2.0 hours (120 minutes)
- **Part 3 – Business Knowledge for Internal Auditing** (includes four domains focused on business acumen, information security, information technology, and financial management).  
100 questions | 2.0 hours (120 minutes)

<https://na.theiia.org/certification/CIA-Certification/Pages/Sample-Exam-Questions.aspx>

# WHEN AND WHERE CAN THE EXAM BE TAKEN

- THE EXAM IS CURRENTLY OFFERED “ON-DEMAND”
- RE-TAKE – AFTER 60 DAYS
- EXAMS ARE COMPUTER BASED / RIE.
- OFFERED IN PARTNERSHIP WITH PEARSON EDUCATION
- UGANDA CENTRE IS CURRENTLY AT UNISERVE
- CANDIDATES APPROVED INTO THE PROGRAM ON OR AFTER 1 SEPTEMBER 2019 WILL HAVE 3 YEARS TO COMPLETE THE PROGRAM.

# EXAM ADMINISTRATION

- The CIA exam is available through computer-based testing, allowing you to test year-round at hundreds of locations worldwide.
- CIA candidates are able to sit for exams at any IIA-authorized Pearson VUE testing center worldwide or from home/office.
- [Access the Pearson VUE](#) website to locate the testing center nearest you and follow the instructions to schedule your exam.
- **All activities related to scheduling or rescheduling an exam are managed directly with Pearson VUE.**
- Your application and registration **MUST** be approved prior to scheduling your exam part.

# ELIGIBILITY REQUIREMENTS

## Requirements

CIA candidates must meet the following eligibility requirements:

- Education.
- Character.
- Work experience.
- Identification.

Before a candidate application can be approved, ALL documentation (proof of education, character reference, and identification) must be received and approved by The IIA's Certification staff.



# ELIGIBILITY REQUIREMENTS

## Education

- Candidates must hold an Associate's degree or higher to be approved into one of The IIA's certification programs.
- Common equivalents are a Foundation Degree, Diploma of Higher Education, Higher National Diploma, or three A-level certificates with a grade of C or higher are also acceptable.

# ELIGIBILITY REQUIREMENTS

## Acceptable Documents:

- Copy of your degree, official transcripts, or A-level certificates (If your name has changed since you earned your degree, you must also include your legal name change document.)
- Letter from university confirming degree
- Letter from evaluation services confirming degree level

**The IIA offers an alternate path to eligibility for candidates who do not possess the minimum education requirements. (7 years verified experience in internal audit or its equivalent)**

# ELIGIBILITY REQUIREMENTS

## Changes to Program Eligibility

- To align with the three-part CIA exam, the CIA program eligibility window has been adjusted from 4 years to 3 years. This reflects the amount of time typically required to complete the certification process.
- Candidates approved into the program on or after September 1, 2019 will have 3 years to complete the program. Candidates can still request a one-year extension.

# CHARACTER REFERENCE

## Character Reference

- Candidates must exhibit high moral and professional character and must submit a Character Reference Form signed by a CIA, CGAP, CCSA, CFSA, CRMA, or the candidate's supervisor.

<https://global.theiia.org/certification/CIA-Certification/Pages/Eligibility-Requirements.aspx>

# WORK EXPERIENCE

- Candidates may apply to the certification program and sit for exams prior to obtaining the required work experience.
- However, candidates will not be certified until the experience requirement is met within the program eligibility period.
- Experience for the IIA's certification programs is based on the maximum level of education achieved. The work experience requirements for the CIA program are:

Education Level	Years of Work Experience Required
Master's Degree (or equivalent)	12 months - internal auditing experience or its equivalent
Bachelor's Degree (or equivalent)	24 months - internal auditing experience or its equivalent
Associate's Degree, three A-Level Certificates, grade C or higher (or equivalent)	60 months - internal auditing experience or its equivalent



# FEES PAID TO IIA

	Member	Non-Member	Student
Application Fee	<b>US \$115</b>	Check website	Check website
CIA Exam Part fee (three-part exam) Part 1	<b>US \$295</b>	Check website	Check website
CIA Exam Part fee (three-part exam) Part 2	<b>US \$265</b>	Check website	Check website
CIA Exam Part fee (three-part exam) Part 3	<b>US \$265</b>	Check website	Check website

# FEES AND PROPOSED ROLLOUT – MAT ABACUS

- TUITION – STARTS January, 2023
- TUITION WILL BE BY PART IN SERIES, LECTURES PER PART
- PRICE – UGX 500,000/= TUITION ONLY
- STUDENTS WILL BUY ALL OTHER MATERIAL ONLINE THEMSELVES
- <https://global.theiia.org/certification/cia-certification/Pages/CIA-Exam-Prep-Resources.aspx>

# EXEMPTIONS

FOLLOWING A M.O.U BETWEEN THE ACCA, CPA AND THE IIA, US, ACCA & CPA MEMBERS MAY OBTAIN EXEMPTIONS AND SIT ONLY 1 CIA CHALLENGE EXAM IN ORDER TO EARN THE CIA CERTIFICATION



# SCIENTIA

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